

VENDORS and EXHIBITORS APPLICATION FORM
2014 ALDERGROVE FAIR DAYS APPLICATION July 18, 19, 20
www.AldergroveFairDays.com

Contact: **Coleen Hunter** **Doug Hunter**
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 604-512-3672 778-808-5762

Dates & Times: Friday July 18, 2014 Vendor setup 1:00 pm onwards
 Opens Friday 6:00 – 9:00 pm with Car Show'n Shine & West Coast Amusements
 Saturday July 19, 2014 10:00 am – 10:00 pm
 Sunday July 20, 2014 10:00 am – 4:00 pm

Location: Aldergrove Athletic Park (North field) between 264st St and 272nd St
 Access off 29th Ave next to Kinsmen Community Centre, 26770 - 29th Ave

Application Deadline: **Early Bird April 30, 2014** / Regular July 4, 2014 – however, spaces allocated on **first come, first served basis**. Educational Booths may be re-allocated to make space for full-price vendors.

Please complete
 OPERATION NAME: _____
 CONTACT PERSON: _____
 MAILING ADDRESS: _____
 CITY _____ PROVINCE: _____ POSTAL CODE: _____
 PHONE: _____ FAX: _____
 EMAIL: _____ WEBSITE: _____

Food Vendors: Please attach a **complete menu** with prices, a **copy of your current health board certificate**, and a **copy of your current liability insurance**. **All Other Vendors:** You may be asked to provide a **copy of commercial liability insurance**.

Rates apply to the entire weekend (Friday to Sunday). Please see attached map for Site numbers.

		EARLY BIRD PRICING AS OF APRIL 30, 2014	\$ AMOUNT	Preferred Row Letter	Preferred Row #
FOOD VENDOR					
12 ft x 12 ft Concession space	_____ @ \$175 each	_____ @ \$125 each	\$		
24 ft x 12 ft Concession space with 4 gate passes	_____ @ \$250 each	_____ @ \$200 each	\$		
15 AMP POWER	_____ @ \$50	_____ @ \$50	\$		
30 AMP POWER	_____ @ \$100	_____ @ \$100	\$		
OTHER VENDORS					
10' x 10' space with 4 gate passes	_____ @ \$175 each	_____ @ \$125 each			
20' x 10' space with 4 gate passes	_____ @ \$250 each	_____ @ \$200 each	\$		
10' x 10' Educational booth (Not for Profit/No Sales – including raffles)	_____ @ \$25 each	_____ @ \$25 each			
Additional gate passes	_____ @ \$2 each	_____ @ \$2 each	\$		
		TOTAL COST	\$		

See attached map for booth positions. Download site map for overview of complete site.

EMAIL this completed form to Coleen_Hunter@telus.net
 Please make your cheque or money order payable to Aldergrove Festival Days Society.
 Mail cheque and a copy of your completed form to P.O. Box 1642, Aldergrove BC V4W 2V1 **ATTN: COLEEN HUNTER**
 Submit the full amount by July 4, 2014. All fees are non-refundable after that date.

I, the undersigned, have read the attached information and will abide by the rules and regulations of Aldergrove Festival Days Society

Signature: _____ Date: _____

NEW INFORMATION FOR 2014 !

As we did last year, we have placed the vendor areas in the middle of the activities.

Parking will be near the entrance, but not on the grounds. If you have a vehicle as part of your display please ensure it will fit in the space allocated.

If you have special requirements please call so that we can do our best to arrange something for you.

The Fair will be open (and free!) on Friday evening beginning at 6:00 pm.

2014 ALDERGROVE FAIR DAYS VENDOR AND EXHIBITOR RULES & REGULATIONS

Vendors and exhibitors must set-up between 1:00 p.m. and 4:00 p.m. Friday July 18 **or**; if you wish to only set up for Saturday and Sunday, you must set up between 8:00 am and 10:00 am on Saturday morning. Please report to the information tent just inside the main gate **on** arrival.

All vendors and exhibitors must be ready to open by 10:00 a.m. on Saturday July 19, 2014.

Vendors and exhibitors must remain set up until 3:00 p.m. on Sunday July 20, 2014. Vehicular removal may not start until 4:00 p.m.

No vehicular traffic will be permitted on the grounds after 10:00 am on Saturday July 19/14, and before 4:00 pm on Sunday July 20/14.

There is absolutely no on-grounds parking. Exhibitors will be permitted to park one vehicle (including a trailer) in the exhibitor lot. Additional parking may be available on a first-come, first-served basis.

All vendors and exhibitor spaces are outdoor only. Please be prepared for the weather.

All vendors and exhibitors must be self-contained. Vendors and exhibitors must provide their own water, tent, tables, chairs, electrical extension cords, and other necessities. Power is provided at specific sites. For noise reasons, portable generators may not be used at other sites.

The Fair will provide an eating area for all food patrons.

All food vendors must submit a copy of their current health board certificate and current liability insurance.

Displays must be staffed at all times.

The Aldergrove Festival Days Society organizers require all displays to be visually appealing (no tarps, garbage, etc.).

All signage should be neat and easy to read.

All garbage must be removed following the Fair.

Security will be on-site outside of Fair operating hours. Although security is provided, the Aldergrove Festival Days Society organizers assume no responsibility for any damage or theft of any properties.

The Aldergrove Festival Days Society organizers reserve the right to censor displays and will attempt to ensure there is not duplication of product/service provided on site (excluding the Midway area).

Only products listed on the contract may be sold, displayed, or advertised. We do not grant exclusivity for any products.

The Aldergrove Festival Days Society organizers will promptly close any booth which, at the sole discretion of Fair management, is **deemed** inappropriate, hazardous, or in violation of Fair Days rules and regulations including those established by the Health and Fire Departments.

Camping is only allowed with prior approval and payment of camping fees (\$150 per site). Maximum 4 people per campsite and absolutely no campfires permitted.




VENDOR BOOTH LOCATIONS

All locations approximate

Fair activity regions may change slightly as attractions booked.

North is top of page so D and E lines are the shadiest locations

Fair hayride shuttle is being arranged to stop at locations marked 

- Food vendors 
- Exhibit / vendor (small tent size 10x10) 
- Washrooms 
- Shade canopy 
- Fence 
- Rope 
- Accessway 

